A QUICK GUIDE TO RISE BENCHMARKS

Kim Rathke

Kim.Rathke@schools.Utah.gov



READINESS IMPROVEMENT SUCCESS EMPOWERMENT

Rachel Reese Summative Assessment Specialist rreese@graniteschools.org



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User Guide

For complete instructions for Utah RISE Assessments, please read and review the User Guide posted on the RISE portal at <u>utportal.questarai.com</u>





Students & Families

Keep up-to-date and ready to test with important documents, timely test schedules, and other resources. An online question sampler is provided to help familiarize you with RISE.

Utah RISE Portal

Welcome to the Utah State Board of Education RISE Portal. Whether you are an administrator, teacher, parent, or student, this is your resource related to Utah's RISE educational assessment program. We hope you will bookmark this site and become a frequent visitor.

For additional information and resources, please visit the Utah State Board of Education website.



Teachers & Administrators

Be prepared for testing year-round with important dates, helpful resources and links, and access to the Nextera® online testing system.



Learn More

Accessing Resources/Tutorials



your students count on you to help them navigate through their assessment experience. Their parents may depend on you to explain how to use those results to help maximize their child's potential.

The RISE portal is designed specifically to help you understand the entire test experience and help you understand your role within the entire test experience so you can approach RISE testing calmly, confidently, and with a sense of mastery.

Online Question Sampler

Go to sampler

This Question Sampler provides a glimpse into the types of questions students will be asked. Students will be able to practice using the online tools and accommodations provided in RISE.





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Resources and Tutorials: <u>utportal.questarai.com</u>

Resources and Tutorials



RISE Question Sampler

- The Question Sampler is available on the Utah RISE Portal located at <u>utportal.questarai.com</u>
- To familiarize students and teachers with RISE, use the Question Samplers prior to the administration of the benchmark testlets.
- Organized by grade bands to allow students to practice with item types and test tools.



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Student & Family Resources

This RISE portal is designed specifically to help you assist your child's teacher as they prepare your child for a positive test experience. It will help users learn their way around the online testing system and prepare them for the types of questions they'll be asked. The portal will also help to answer questions you or your child may have about RISE.





Online Question Sampler

This Question Sampler provides a glimpse into the types of questions students will be asked. Students will be able to practice using the online tools and accommodations provided in RISE.

Go to sampler

Teacher & Administrator Resources

During any test — and especially during the testing season your students count on you to help them navigate through their assessment experience. Their parents may depend on you to explain how to use those results to help maximize their child's potential.

The RISE portal is designed specifically to help you understand the entire test experience and help you understand your role within the entire test experience so you can approach RISE testing calmly, confidently, and with a sense of mastery.

Online Question Sampler

Go to sampler

This Question Sampler provides a glimpse into the types of questions students will be asked. students will be able to practice using the online tools and accommodations provided in RISE.



- Tap into the power of the Nextera online testing system
- Learn how to use the administrative functions to best meet your needs

Go to admin

eachers and Admins access

Question Sampler here

Accessing Nextera Admin

- Access Nextera Admin at the following website: <u>https://ut.nextera.questarai.</u> <u>com/Admin/Accounts/Login</u>
- The Nextera Admin Sign in Page displays
- Forgot your password? Click on the "Forgot your password" link





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Selecting an Assessment

- 1. From the Home screen, click on the "Change" button located at the top of the screen.
- 2. Select "Benchmark Assessments" from the dropdown menu
- 3. Complete additional required information in dropdown menu.
- 4. Don't forget to select a content area.

Mid-Year Summative Assessments Granite District (12) No School No Subject Change									
Utah	RISE As								
HOME	STUDENTS ~	CLASSES	What would yo	Vhat would you like to work on next? 🗱 🗱					
		E	Window	Benchmark Assessments	•				
			LEA	Granite District (12)					
		1	school	Diamond Ridge School (118)	•				
			Subject	ELA 🔻					
				Cha	ange Cancel				
		5	coring Dates						

Accessing Information & Assigning an Assessment



Managing Students

- The Students tab allows users to view student records, online resources, and accommodation details in Nextera Admin.
- To view the details of an individual student, click "View."

Students						
Click on any column hea	ader to sort on its conte	nts.				
Manage Students	5					
Show Students: All		¥			Search	
There are 1391 Student Preview.	s in QAI Lab Forms Tes	t One (QL	01) across all Subjects in	Client Item	Q Enter any part of a student's ID, I	ast name, or grade to begin.
Student ID 1	First Name	MI IÎ	Last Name 🌐	Class	11	Grade 🎝
0523011001	ONEONE		FULL	05ATestingForm01	(Smokey Preview)	05 View
0523011001	ONEONE		FULL	05ATestingForm01	(Smokey Preview)	05 View



Setting Student Online Resources & Accommodations

🕒 Back t	Back to Students list								
View	View Student								
You'r	You're Viewing: ONEONE FULL Edit								
LEA	LEA QAI Lab Forms Test One (QL01)			School of Record QA Lab School Eleme			QA Lab School Elementary (QL1)		
Demogr	raphic Information:								
	Student ID	0523011001				Grade	Grade 5		
	First Name	ONEONE	MI				Last Name		
	Date of Birth 1/1/2007 Gender Female								



- All required accommodations and resources should be used during instruction throughout the school year
- For a detailed description of the online resources and accommodations options, refer to the Online Resources & Accommodations Guide available at utportal.questarai.com.



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understanding the questions.

Managing Benchmark Testlets

- You can search results by the assessment name.
- You can filter results by subject or status (Assigned, In Progress, and Scoring), and by grade.
- You can sort results by test name.

Vanage benchmark assessments									
Filter by subject Filter by grade Filter by status Sort by									
All All All Test name (A-Z) Constraints Constraint									
Benchmark Science Grade 05 C A Science	hem S1	Benchmark ELA Grade 03 Editi A ELA	ng Task	Benchmark ELA Grade 03 Editin B ELA	ng Task				
16 items (16 closed, 0 open)	3	8 items (8 closed, 0 open)	4	9 items (9 closed, 0 open)	3				
Created 09/13/18	Current assignments	Created 09/19/18	Current assignments	Created 09/20/18	Current assignments				
5.I.1.a, 5.I.1.b, 5.I.1.c, 5.I.1.d, 5.I.2.a	1 assigned 2 in progress 0 scoring	L.3.1a, L.3.1e, L.3.2a, L.3.2f	0 assigned 4 in progress 0 scoring	L.3.1a, L.3.1d, L.3.1g, L.3.2a, L.3.2d	0 assigned 3 in progress 0 scoring				



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Assigning a Benchmark

Utah RISE Assessments

HOME

BENCHMARK ASSESSMENTS STUDENTS - CLASSES ACCOUNTS -REPORTS HELP ~ Questar

Manage benchmark assessments

Filter by subject Filter by grade Filter	by status Sort	by						
Math Grade 4 All Test name (A-Z) C Search benchmark assessment name								
Benchmark Math Grade 04 Mea Data Geo A Math	asure	Benchmark Math Grade 04 Mea Data Geo B Math	asure	Benchmark Math Grade 04 Measure Data Geo C Math				
10 items (8 closed, 2 open)	O Current assignments	10 items (7 closed, 3 open)	O Current assignments	8 items (8 closed, 0 open)	O Current assignments			
4.G.1, 4.G.2, 4.G.3, 4.MD.1, 4.MD.3,	0 assigned 0 in progress 0 scoring	4.G.1, 4.G.2, 4.G.3, 4.MD.2, 4.MD.3,	0 assigned 0 in progress 0 scoring	4.G.1, 4.G.2, 4.MD.2, 4.MD.4, 4.MD	0 assigned 0 in progress 0 scoring			

Assigning a Benchmark

Benchmark Science Grade 05 Chem S1 A



•	Select benchmark assessments			0 be	nchmark assessn	nents selecte
er I	oy subject Filter by grade					
IL	▼ All ▼			Q Se		
1	Benchmark assessment name	Subject	🗘 Last modified 🗘	Number of items 🗘	Closed items 🗘	Open items
1	Benchmark Science Grade 05 Chem S1 A	Science	09/23/18 03:09AM	16	16	0
	Benchmark ELA Grade 03 Editing Task A	ELA	09/20/18 11:27PM	8	8	0
	Benchmark ELA Grade 03 Editing Task B	ELA	09/21/18 03:41PM	9	9	0
/	Benchmark ELA Grade 03 Informational A	ELA	09/21/18 03:42PM	20	20	0
	Benchmark ELA Grade 03 Informational B	ELA	09/21/18 03:44PM	21	21	0
	Benchmark ELA Grade 03 Listening A	ELA	09/22/18 11:28AM	11	11	0
	Benchmark ELA Grade 03 Literature A	ELA	09/21/18 03:45PM	11	11	0
	Benchmark ELA Grade 03 Literature B	ELA	09/21/18 03:46PM	14	1.4	0
	Benchmark ELA Grade 03 Writing Informative A	Writing	09/22/18 07:44PM	1	0	1
	Benchmark ELA Grade 03 Writing Informative B	Writing	09/22/18 07:45PM	1	0	1

~ s	Select groups				0 groups selected
			Q. Searchij		
	Group name	\$ Number of students 🗘	Description 🗘	Date created	Date last modified
0	Math (11063001)	12		09/27/18 08:39AM	09/27/18 08:39AM
~	Math (110630014)	9		09/26/18 09:22AM	09/27/18 08:23AM
	Math (110630101)	12		09/26/18 09:27AM	09/27/18 08:23AM

Note: Once a benchmark assessment is assigned to a group, it cannot be unassigned. Once the end date for the assignment has passed, the benchmark assessment will no longer be available for the students to take.

Selecting Testing Dates

Expand the "Choose testing dates" section by clicking the icon.



	<	Oc	tob	oer	20	18			N	lov	em	ıbe	r 2	01	8>
	Su	Мо	Tu	We	Th	Fr	Sa		Su	Мо	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6						1	2	3
	7	8	9	10	11	12	13		4	5	6	7	8	9	10
Vie	14	15	16	17	18	19	20		11	12	13	14	15	16	17
	21	22	23	24	25	26	27		18	19	20	21	22	23	24
~	28	29	30	31					25	26	27	28	29	30	
Choo			_	_		_		_	_	_	_	_	_	_	_
1	0/01/	2018		11	/23/2	018									

IMPORTANT:

- The dates set when assigning a Benchmark to a group of students will determine when they can take the assessment.
- Select a wide range of dates.
- If all the students do not take the assessment until after the dates selected have passed, the test will need to be reassigned.

Administering a Benchmark

Once you've located the applicable benchmark assessment,

- Click the benchmark assessment name, or
- Select the menu button and click View.



The Benchmark assessment information window displays.

Benchm	ark Science Grade 05 Chem S1 A		
Benchma	ark assessment information	No	w benchmark assessment assignment
Name	Benchmark Science Grade 05 Chem S1 A	Current assignments	1
Subject	Science	Date created	09/23/18 03:09AM
Description		Last modified	09/23/18 03:09AM
		Created by	
> Benchma	ark assessment items		16 total items
> Assignme	ent - Forbes, John Grade 5 Science		09/27/18 - 10/31/18 (In progress)

Access Codes/Proctor Passwords

• Click on "View benchmark assessment". You will see the Access Code for the assessment on the left side of the screen. You will see the "Print IDs & passwords" button on the right.

~	Assignment -	Forbes, John	Grade 5 Sci	ence	09/27/18 - 10/31/18 (In progress)				
Ac 1	cess code 534	Change code				Print IDs 8	k passwords		
All	• A	(II	•		Q Search student names				
	Last name 💲	First name 🗘	STN 🗘	Groups assigned	Status 🗘	Auto score	Final score		
>	Buck	Brian	1000110001	Forbes, John Grade 5 Science	Not Started				
>	Emery	loe	2220022014	Forbes, John Grade 5 Science	Net Ctarted				
		1000			Not Started				
>	Knight	David	2220022011	Forbes, John Grade 5 Science	Not Started				
>	Knight Nelson	David Melissa	2220022011 2220022013	Forbes, John Grade 5 Science Forbes, John Grade 5 Science	Not Started Not Started Not Started				
>	Knight Nelson Porter	David Melissa Nicole	2220022011 2220022013 2220022012	Forbes, John Grade 5 Science Forbes, John Grade 5 Science Forbes, John Grade 5 Science	Not Started Not Started Not Started Not Started				



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Student Access: Printing Test Tickets

Print test tickets for students. DO NOT write the Access Code on the tickets.

Print IDs & passwords



Test Administrator: Groups: Test:

Testing Window



Student Name	STN	Password	
Acevedo, Deann	BBB10	b89y2h	
Allison, Karoline	BBB50	nro6ce	
Arnold, Cedrick	88845	kmsr26	
Beasley, Moira	BB807	sxwviy	
Camacho, Israel	BBB42	dvjuy7	
Cardenas, Marylou	BBB35	ku82xt	

Acevedo, Deann	Allison, Karoline
USID: BBB10	USID: BBB50
Password: b89y2h	Password: nrc6ce
Test 1 (for training	Test 1 (for training
purposes)	purposes)
Arnold, Cedrick	Beasley, Moira
USID: BBB45	USID: BBB07
Password: kmsr26	Password: sxwviy
Test 1 (for training	Test 1 (for training
purposes)	purposes)
Camacho, Israel	Cardenas, Marylou
USID: BBB42	USID: BBB35
Password: dvjuy7	Password: ku82xt
Test 1 (for training	Test 1 (for training
purposes)	purposes)

Proctor Passwords: Pausing and Restarting a Test

- A test must be paused by the student
- The Proctor or Teacher will not have access to pause student devices in Nextera Admin.
- If a student needs to pause a test:
 - 1. Direct student to click ||/Sign Out in the Nextera Delivery System.



Proctor Passwords: Pausing and Restarting a Test

2. At the prompt, the student clicks Pause test to validate his or her request.



- 3. Any test that is paused for more than 20 minutes will require a Proctor Password for the student(s) to log back in to the test.
- 4. Test Administrators need to have the Proctor Password available if they are planning to have students return to the test more than 20 minutes later, such as during a make-up session.

Monitoring Student Progress

Monitor student progress from the benchmark assessment display.

iew Test Administrati	ion 🗙 🎄 View Te	est Administration 🗙	View Test Adr	ministration 🗙					Θ	-		
C 🔒 Secur	e https://ut-prev	riew.nextera.questar	rai.com/admin/Te	stSessions/Pr	octor?session=el98H3R7nU	JABx2si	f1gXIOJC00p967UkZbI	HmrM4S6LBGQIKvYNkO	YHvv60rd	mFrF	☆ ►	
Utah RISE Assessments											ar	
Examiner	View											
This page re	freshes every	60 seconds.										
LEA: QAI Lab Forms Test One (QL01) School: QA Lab School Elementary (QL1)												
	Testing Window	Full Interim Ass	essments		Su	bject:	Math					
	Teacher:	Smokey Preview				Class:	03ATestingForm02					
	Test Name:	Utah										
	Testing Dates:	7/7/2018 to 12/3	1/2018									
Test is in progress. Students may sign in and take the test using their username and password shown below. X Session 1 Access Code: 1111 Last Last First First Student ID Password Grade Status Total Items Completed Date/Time Completed Completed Date/Time												
THREE	TWOFOUR	0323011014	rmybzq	03	Session 1: In Progress	10		7/10/2018 12:21:12 PM				
THREE	TWOONE	0323011011	i8m4zb	03	Session 1: In Progress	5		7/9/2018 7:58:28 AM				
THREE	TWOTHREE	0323011013	dkit8a	03	Session 1: In Progress	5		7/10/2018 1:39:31 PM				

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Benchmark Reports

- RISE Benchmarks are designed as productively tools for teachers to use to guide instruction and to assist students in setting learning goals
- Teachers can view questions and student responses correct answers are provided
- Benchmark results are not predictive of RISE Summative results
- Proficiency levels are not provided on benchmarks
- Scale scores are provided on reports (except ELA due to the need for standard setting)
- Individual student results for each question are provided
- Detailed instructions on viewing benchmark reports are found in the Nextera User Guide

Benchmark Reports

Benchmark ELA Grade 05 Editing Task A report for Language Arts (11/26/18 - 12/08/18)



N/A = Performance Levels and Scale Scores provided after Standard Setting in 2019.

Last name 🗘	First name 💲	STN 🗘	Performance level/Participation code 💲	Scale score 🗘	Total points earned	1	2	3	4	5
Total possible points				N/A		2 (view)	1 (view)	2 (view)	2 (view)	2 (view)
Average points						1.07	0.43	1	1.43	0.93
			N/A	N/A (ISR)	1	0	0	0	1	0
			N/A	A (ISR)	8	1	1	1	2	2
			N/A	N/A (ISR)	4	1	0	2	1	0
			N/A	N/A (ISR)	1	1	0	0	0	0

Select the question to see questions/correct answer/student response



Benchmark Reports: Writing

Last name 🗘	First name 💲	STN 🗘	Total points earned	Statement of Purpose/Focus and Organization score	Standards for Statement of Purpose/Focus and Organization	Evidence/Elabora
Total possible points				4		4
Average points				1.43		1.57
			N/A	*	*	*
			6 📻	2	Partially Consistent with Grade-Level Standards	2
			N/A	*	*	*
			N/A	*	*	*
			5 🛑	2	Partially Consistent with Grade-Level Standards	2
			3	1	Inconsistent with Grade-Level Standards	1
			N/A	*	*	*
			5	2	Partially Consistent with Grade-Level Standards	2
			4	1	Inconsistent with Grade-Level Standards	1
	J		3	1	Inconsistent with Grade-Level Standards	1

Click on score point earned to view writing prompt and student response



Benchmark Reports: Writing



* = Writing response score requires human scoring verification.

Last name 🗘	First name 💲	STN 🗘	Total points earned	Statement of Purpose/Focus and Organization score	Standards for Statement of Purpose/Focus and Organization	Evidence/Elabora
Total possible points				4		4
Average points				1.43		1.57
			N/A	*	*	*
			6	2	Partially Consistent with Grade-Level Standards	2
			N/A	* *		*
			N/A	* *		*
			5	2	Partially Consistent with Grade-Level Standards	2
			3	1	Inconsistent with Grade-Level Standards	1
			N/A	*	*	*

Writing responses sent for hand-scoring will not receive a score until it has been completed



Benchmark Reports

<Testname> report for <classname> (12/15/18 - 12/22/18)

Assignment information							
Teacher	Lastname, Firstname	Reporting Category	Chemical and Physical Changes				
Class	Class name	Standard	Demonstrate command of the Chemical and Physical Changes, Second associated standard				

	Last name 🗘	First name	Student ID 💲	Performance level 💲	Scale score 🗘	1	2	3	4	5	6
	Total possible points				999	1 (view)					
	Average points					1.23	1.23	1.23	1.23	1.23	1.23
>	Lastname	Firstname	00000003	Near standard	999 (ISR)	1	1	1	1	1	1
	Lastname	Firstname	00000004	Below standard	850 (ISR)	1	1	0	1	1	1
	Lastname	Firstname	00000005	Below standard	750 (ISR)	1	0	0	1	1	1
	Lastname	Firstname	00000006	Near standard	500 (ISR)	0	1	0	1	0	0

Benchmark Reports

<Testname> report for <classname> (12/15/18 - 12/22/18)



Your Turn:

- Go to <u>utportal.questarai.com</u>
- Select Teacher/Administrator 'Learn More'
- Click on 'Go to admin'
- Enter your full Granite email address and password
- Make the changes, at the top of the page for "Benchmark assessments"
 Benchmark Assessments | Granite District (12) | Taylorsville School (198) | Math Change
- Select "Benchmark Assessments" to select and assign a test.